

Off To the Races

CBH Cub Scout Day Camp

Leader's Guide

June 6-10, 2022

Camp Director: Laise Townsend

Program Director: Christa Byrd



Let the races Begin....

Staff Aims and Objectives

To provide a wholesome, safe experience that surpasses the scout's expectations.

To develop an awareness for the great outdoors.

To fulfill the Objectives of Scouting.

To exemplify the 12 points of the Scout Law.

To have fun!

Who may attend?

All Scouts must be registered with the Central Georgia Council, Boy Scouts of America and submit a completed Health and Medical Form (parts A and B only) upon arriving at camp. If you are unsure whether a Scout is registered, contact the Scout Office. All volunteers must complete the BSA Health and Medical Record (parts A and B only) and online Youth Protection Training. Without these forms you are not covered by our insurance and are not eligible to attend. Volunteers are welcome and needed to run a successful Camp. Pack Leaders, Den Leaders, Parents, Guardians, adult family members and mature youth are encouraged to volunteer.

Fees & Registration:

Scouts: \$95.00 by May 13th, 2022

Late fee: \$110 after May 13th, 2022

Adults fee: \$40.00

Extra T-shirts: \$15.00

Fee includes activities, lunch, and t-shirt.


Registration by the early deadline will guarantee T-shirt for scouts and meals at camp. If registered after the deadline we will do our best on t-shirts but there is no guarantee.

Refund Policy:

Cub Scout Day Camp is a Rain or Shine Event; therefore, all refund requests must be made in writing to Refund requests will be considered based upon when a written request was submitted using the following schedule.

15+ days prior to the event date will receive a 50% refund.

14 days or less no refunds will be accepted.

<p><u>12 Points of Scout</u></p> <p><u>Law</u></p> <p>Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent</p>		<p><u>Objectives of Cub Scouting</u></p> <p>Character Development Spiritual Growth Good Citizenship Sportsmanship Family Understanding Respectful Relationships Personal Achievement Friendly Service Fun and Adventure Preparation for Boy Scouts</p>
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The Buddy System:

We strictly enforce the Buddy System at Camp. No boy is allowed to go anywhere without another Scout or buddy, this

includes the restrooms. Please discuss the Buddy System with your Scouts and all Walking Leaders before coming to Camp. This will help keep our group together and safe.

What to Bring:

- Camp T-Shirts, this is your Scout's uniform at Camp Pets
- Sturdy shoes that can get wet
- NO OPEN TOED SHOES, CROCS, OR SANDALS
- Sunscreen
- Bug Spray
- Hat(recommended)
- Rain gear if weather service calls for rain
- Backpack or bag so boys can carry their own belongings
- Pencil or pen
- A Positive Attitude
- Scout Spirit
- Water bottle
- Money for Trading Post(optional)

**LABEL ALL BELONGINGS WITH
NAME AND PACK NUMBER.**

Please Leave at Home:

- Pocket Knives
- Electronics (i.e., I pod, games, phones)
- Pets

Arriving at Camp:

- Check-in begins at 8:00am @ the Welcome Center. When you locate the check-in area designate ONE adult to check in your Pack. Have your additional Adults and your Scouts proceed to the Parade Field.
- Each Pack will be split into dens to visit each station. This is one of the reasons we REQUIRE additional Walking Leaders. We REQUIRE one registered adult per den.
- Find your group(s) and verify Scout's attendance. If you have brought additional Scouts turn in all completed forms and payment at this time to Camp Staff. Scouts without properly completed forms and payment CAN NOT stay at Camp.
- Verify your Pack's leadership. If the Adults attending are different than the Adults listed on the Pack Roster, turn in Health Forms at this time. Please bring forms already filled out.
- All Staff will be required to wear a staff t-shirt, provided at check-in, to show you have completed the check-in process and are, in fact, supposed to be there.
- Everyone must check in at Welcome Center. Even if you are a parent dropping off something you must check in first. We will either sign you into Camp or escort you to find your Scout. Please respect this policy.
- Please arrange to arrive on time. Opening Ceremonies will begin promptly at 9:00am. A gathering activity will be available for the Scouts while their leaders are completing Check-in.

Medical Awareness:

The Medical Awareness box on the Pack Registration form is to inform Camp Staff of any conditions we need to know about. Reportable conditions include, but are not limited to:

Severe allergies to bees, nuts, or penicillin

Asthma

Down Syndrome

Use of a wheelchair or similar device

Diabetes

ADD/ADHD

Autism

Medicine and First Aid:

All medications must be turned in to the Camp Health Officer at check-in. The Health Officer will make medications available as required. Bring medications in their original containers, labeled with the scout's name and Pack number.

The **only** exceptions are Emergency Rescue Inhalers and EpiPens for extreme allergies. They can be kept with the Scout's walking leaders, not the Scout himself, but **must** be reported to the Health Officer at check-in.

Report any and all injuries to the Camp Health Officer, no matter how small or insignificant they may be. The Health Officer can be found at the First Aid building. Never send a Scout to the First Aid Station alone. Always use the Buddy System at Camp.

Emergency Procedures:

Severe Weather

- Electrical Storm: Stay away from trees and buildings, take shelter in a low area. Take scouts quickly to the dining hall.
- Severe Rain or Hail: Take cover using best and nearest shelter available.
- Severe Winds: Stay away from trees and get into an open area

Lost Scout

- Send an Adult to contact the Camp Director.
- Search in the most likely places: restrooms, vehicles, favorite stations.....
- Ask others in the Pack if they know where the scout could be
- Follow Directions of Camp Director.

Health Emergencies

- Stop life-threatening dangers to keep victim from further harm.
- Notify the Camp Health Officer and the Camp Director.
- Get proper medical help.
- Contact parents/guardians

Lunch and Drinking Water:

We will have water stations that will be available throughout camp, please bring your own water bottle.

Pack leaders are responsible for bringing any snacks for the pack.

Lunch will be provided and everyone will eat in the Dining Hall.

Getting Wet:

It is summer and it is fun, so we try to include a water activity each day at Camp.

All scouts should bring a change of clothes and towel.

If water is available Cubs will certainly find it and get wet and muddy. If you prefer them to stay clean and dry speak up and make your wishes known to your boys.

Early Departure:

The Camp Director must sign out everyone needing to leave EARLY. “Early” is considered any time before closing ceremonies for Scouts. The adult picking up a Scout must be listed in the early release section of the Health Form or the Scout will not be released. Adults need to sign out with the Camp Director, so we know who is still there and if any stations or Packs are lacking in leadership.

Personal Safety at Camp:

Packs are required to have 1 registered adult per den, in attendance at camp at all times.

All registered campers will be required to wear their Day Camp T-Shirts during their stay at camp. These will be distributed to Pack leadership at registration

The use of the buddy system throughout camp is required – not just recommended. “Loose” campers will be collected by staff and returned to their groups immediately.

Suspected child abuse - whether physical, mental, emotional, or sexual - should be reported to the Camp Director immediately.

If you suspect unauthorized persons have come onto camp property (i.e., adults not wearing a camp T shirt), notify the Camp Director or Program Director immediately.

Daily attendance sheets will be provided to each camp den. The attendance sheets must be completed and turned in at the opening ceremony each morning.

Adult leaders will sign in and sign out when entering and leaving camp or anytime during camp. Sign in/out sheets will be located at the Welcome center/Camp Office.

Scout Behavior & Scout Spirit:

All adult leaders, Scouts and staff must follow the Scout Oath and Law at all times while at camp. Those individuals that cause vandalism, intimidation of others, theft, etc.... will be sent home immediately. We must work together to ensure that summer camp is a safe haven for Scouts to enjoy the great outdoors and the Scouting program.

Hazing is strictly prohibited. Camp is intended to help Scouts grow. There is no room for hazing. Knowledge of any abuse should be reported to the Camp Director immediately.

For an in-depth look at BSA policy on Youth Protection, visit the following website:

<https://www.scouting.org/training/youth-protection/>

Cub Scout Camp Activities:

Each den will be given a schedule to follow and will travel to each program area throughout the day. Some of the activities your Cub Scouts will enjoy throughout the week are listed below. If you have a

specific question or require special assistance with a certain activity or area, please contact, Laise Townsend: sunshine_081203@hotmail.com or 478-456-9623 prior to camp to discuss your situation.

- Archery
- BB Guns
- Crafts
- Games
- Trading Post
- Hikes
- Scout Skills
- Stem activities
- Team Building activities
- And lots more!!!

Special Needs:

If you have a Scout with special needs, please inform the Camp Director and Program Director at least two weeks prior to camp. Our trained staff wants to collaborate with you to assist the Scout in completing as much of the program as they can. Special needs Scouts may be required to bring a parent or adult with them to camp. This parent or guardian must be familiar with the Scouts' needs and must be trained in Youth Protection. The scope of the special needs of the Scout may be determined by Scout parent, Camp Director, and Program Director.

Trading Post:

- Trading post will be set-up all week with fun scouting items that campers can purchase.
- If your scout would like to purchase items they may do so at appropriate time.
- Leaders and Staff are not responsible for any lost or stolen items.

Individual Activity Participation:

• If there is an activity that the parent does not permit the Scout to participate in, the Pack Coordinator should make a record of it and let the Camp Director or Program Director know at the first day of camp. A Scout will NEVER be forced to participate in an activity they are uncomfortable with. A Scout may choose not to participate on their own during an activity; however, they will still be required to stay with the group until the group's station time is finished.

Staff – Easily Recognized & Properly Trained:

- The Cub Scout Day Camp administration has organized a staff based on the number of pre-registered Scouts. The staff will participate in training sessions before camp.
- Staff members will be easily recognized at each activity station and throughout camp. Staff,

volunteers, den chiefs will have different colored T-shirts than youth participants.

- If you see or encounter any situations with Day Camp staff please bring to the attention of the Camp Director or Program Director before that day of camp ends.
- Unless addressing a safety concern, please allow the Camp Administration to discuss your concerns for areas of growth with the staff.
- **Our goal is to be pro-active in dealing with issues of any kind.**

Serving on Staff:

Anyone (adult leaders, parents, Scouts aged 15 & older) interested in serving on Cub Scout Day Camp Staff should contact the Camp Director.

Laise Townsend, sunshine_081203@hotmail.com/478-456-9623

Applications will be on the council website.

Getting Started:

Adult Leadership:

- You will need a few key leaders to get your Pack to camp in a safe and fun manner:

Pack Cub Scout Camp Coordinator/ Cub Camp Den Leader:

- This person is responsible for distributing the information about Cub Scout Camp to the Pack.
- This person attends Cub Scout Camp with the Cub Scouts; is responsible for daily attendance records; and coordinates the rest of the adults attending with the Cub Scouts. It is strongly recommended that your Den Leader be present for the entire week, although the Den Leader may recruit a substitute if not able to attend all days.

Adult Helpers:

- These are parents, aunts, uncles, grandparents, older siblings (over age 18), who attend Cub Scout Day Camp with the Cub Scouts for one day or all five. There is a requirement of 1 Adult Helper for every den in attendance at camp each day. These adults can rotate and be a different set of adults each day!
- All volunteers must be a registered BSA adult.
- All volunteers must go through or have gone through BSA Youth Protection Training at www.myscouting.org.

YPT training will be available at each of the training sessions prior to camp

Key Duties of a Cub Scout Camp Den Leader:

- Attend the Leader Orientation.
- Sign in each Scout each day (attendance).
- Follow the camp schedule.
- Remain in camp with your den all day long. Den leaders must be sure that all youth are with their proper ride home before they may leave camp.
- Help the scouts at each program station.
- Serve in the capacity of parent, mentor, teacher, cheerleader, and several other roles that will make camp a safe, meaningful, and enjoyable experience.
- Observe advancement opportunities and report this information back to the Pack Advancement Chair.
- Encourage boys to “Do Their Best.”
- Make sure no Cub Scout leaves camp after check-in and before the closing ceremony without a written release from their parents or Scout leaders. They must sign out at the camp office before departing. Scouts will only be released into the custody of an authorized adult.

Daily Attendance:

- The Den Leader will be responsible for filling out and turning in an attendance sheet each morning during the opening flag ceremony. Everyone attending camp – youth and adults – must be accounted for on the attendance sheet.
- If you have a Scout or parent who is unable to attend (for any reason) please note that on the attendance sheet as well.

Visitors at Camp:

- All visitors must register and pick up a visitor’s pass at the check-in station or see the Camp Director. If you plan to stay more than just a few hours you will need to provide a completed medical form. If you have any questions regarding this policy please contact the Cub Scout Camp Director, Laise Townsend, 478-456-9623.
- **If you suspect unauthorized persons has come onto camp property, notify the Camp Director or Program Directors immediately.**

Central GA Council Cub Scout Day Camp

Staff Individual Registration Form

To be completed by Staff, turn into Camp Director

Volunteer's NAME _____ UNIT _____
ADDRESS _____ CITY _____ ZIP _____
HOME PHONE _____ RANK _____ DOB _____

(USE ONE FORM PER PERSON - THIS FORM MAY BE REPRODUCED)

CHECK ONE T-SHIRTS

_____ **Adult Volunteer**
_____ **Youth Volunteer**

Shirt

YL _____ AS _____ AM _____ AL _____ AXL _____ AXXL _____ AXXXL _____

ALLGERGIES/ DIETRY RESTRICTONS: _____

(Required for all volunteers under the age of 18)

MOTHER'S NAME _____ **PHONE** _____
FATHER'S NAME _____ **PHONE** _____

PARENT OR GUARDIAN PERMISSION _____

Submission of this application acknowledges that the person listed agrees to comply with the rules of the Boy Scouts of America. This consent also grants permission to use event photographs for publicity purposes without additional consent.

Signature of Volunteer _____ **Date** _____

Please list 2 people to contact in case of emergency. These persons should be available during camp hours and aware that you have listed their names.

NAME _____ PHONE _____
NAME _____ PHONE _____

PLEASE RETURN REGISTRATION FORM, MEDICAL RELEASE FORM, AND FEES TO YOUR
PACK CUBMASTER OR CUB CAMP COORDINATOR.

Volunteer information:

I am available to work on (circle all that apply) M T W Th F, all day, mornings only,
afternoons only.

Day Camp Director

Laise Townsend:

sunshine_081203@hotmail.com or 478-456-9623